

DIGITAL MAJOR PROJECTS AUTHORITY	
Date of meeting:	22 nd February 2019
Attendees:	Marie Perry (Chair), Richard Samuda, Mike Hoare, Kam Dhami, Toby Lewis, Rachel Barlow Invited: Amanda Geary, Katie Gray, Paul Canvin
Apologies:	Raffaella Goodby, Nicola Taylor, Siten Roy, Martin Sadler
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> • Training compliance for Unity yet to be achieved but basic training almost complete • Significant work to do to be ready for April N3 changes
Positive highlights of note:	<ul style="list-style-type: none"> • 100% network uptime in January • Agreed financial plan for 2019/20 for IT • Strong progress tracking suppliers and contracts
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> • Unresolved Unity technical issues with unclear close dates • Continued printer issues impacting frontline and Unity Go Live • 12 P1s in period, albeit 10 with low recurrence risk
Matters presented for information or noting:	<ul style="list-style-type: none"> • 24/7 supplier management • FDR part-complete report • Monthly milestone report and turnaround plan
Decisions made:	<ul style="list-style-type: none"> • Agreed proposed action log archiving • Elements of a Go Live assurance criteria (to return next time)
Actions agreed:	<ul style="list-style-type: none"> • Update for assurance to next meeting on HSCN changes • Update for assurance to next meeting on Unity Back Office

Marie Perry

Chair of the Digital Major Projects Authority

For the meeting of the Trust Board scheduled for 7th March 2019