

TRUST BOARD – PUBLIC SESSION AGENDA

Venue:

Conference Rooms, Black Country Living Museum, Tipton Road, Dudley, West Midlands. DY1 4SQ

Date:

7th March 2019, 09:30 – 13:15

Members:

Mr R Samuda (RS) Chair
 Ms O Dutton (OD) Vice Chair
 Mr M Hoare (MH) Non-Executive Director
 Mr H Kang (HK) Non-Executive Director
 Ms M Perry (MP) Non-Executive Director
 Cllr W Zaffar (WZ) Non-Executive Director
 Prof K Thomas (KT) Non-Executive Director
 Mr M Laverty (ML) Assoc. Non-Executive Director
 Mr T Lewis (TL) Chief Executive
 Dr D Carruthers (DC) Medical Director
 Mrs P Gardner (PG) Chief Nurse
 Ms R Barlow (RB) Chief Operating Officer
 Ms D McLannahan (DM) Acting Director of Finance
 Mrs R Goodby (RG) Director of People & OD
 Miss K Dhani (KD) Director of Governance

In attendance:

Mrs C Rickards (CR) Trust Convenor
 Mrs R Wilkin (RW) Director of Communications
 Mr D Baker (DB) Director of Partnerships & Innovation
 Mr M Sadler (MS) Chief Informatics Officer

Board Support

Mrs C Clarke (CC) Executive Assistant

Time	Item	Title	Reference Number	Lead
09:30	1.	Welcome, Apologies and Declarations of Interest <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i> Apologies: Mrs Rickards	Verbal	Chair
09:35	2.	Patient Story	Presentation	PG
09:50	3.	Questions from Members of the Public	Verbal	Chair
09:55	4.	Chair's Opening Comments	Verbal	Chair
UPDATES FROM THE BOARD COMMITTEES				
10:00	5a	(a) receive the update from the Estate Major Projects Authority meeting held on 8 th February 2019	TB (03/19) 001	RS
		(b) receive the minutes from the Estate Major Projects Authority meeting held on 7 th December 2018	TB (03/19) 002	RS
10:05	5a	(a) receive the update from the Audit and Risk Management Committee meeting held on 13 th February 2019	TB (03/19) 003	MP
		(b) receive the minutes from the Audit and Risk Management Committee meeting held on 12 th December 2018	TB (03/19) 004	MP

Time	Item	Title	Reference Number	Lead
10:10	5a	(a) receive the update from the Public Health, Community Development and Equality Committee meeting held on 14 th February 2019	TB (03/19) 005	KT
		(b) receive the minutes from the Public Health, Community Development and Equality Committee meeting held on 15 th November 2018	TB (03/19) 006	KT
10:15	5a	(a) receive the update from the Charitable Fund Committee meeting held on 14 th February 2019	TB (03/19) 007	WZ
		(b) receive the minutes from the Charitable Fund Committee meeting held on 15 th November 2018	TB (03/19) 008	WZ
10:20	5b	(a) receive the update from the Finance and Investment Committee held on 22 nd February 2019	TB (03/19) 009	MH
		(b) receive the minutes from the Finance and Investment Committee held on 25 th January 2019	TB (03/19) 010	MH
10:25	5c	(a) receive the update from the Quality and Safety Committee held on 22 nd February 2019	TB (03/19) 011	OD
		(b) receive the minutes from the Quality and Safety Committee held on 25 th January 2019	TB (03/19) 012	OD
10:30	6.	(a) receive the update from the Digital Major Projects Authority held on 22 nd February 2019	TB (03/19) 013	MP
		(b) receive the minutes from the Digital Major Projects Authority held on 25 th January 2019	TB (03/19) 014	MP
MATTERS FOR APPROVAL OR DISCUSSION				
10:35	7.	Chief Executive's Summary on Organisation Wide Issues	TB (02/19) 015	TL
11:00	8.	Monthly Risk Register Report	TB (02/19) 016	KD
11:10	9.	BREAK		
11:20	10.	Never Event Investigation Report	TB (02/19) 017	DC
11:30	11.	Route to 95: our mortality improvement plan	TB (02/19) 018	DC
11:50	12.	Update on the Digital Plan	TB (02/19) 019	TL
12:00	13.	Integrated Quality and Performance Report	TB (02/19) 020	TL
12:15	14.	Financial Report: Month 10	TB (02/19) 021	DM
12:20	15.	Paybill countdown to April 2019	TB (02/19) 022	RG
12:40	16.	2019/20 budget: issues and investments	Presentation	TL/DM
12:55	17.	Strategic BAF: update	TB (02/19) 023	KD

Time	Item	Title	Reference Number	Lead
UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS				
13:05	18.	Minutes of the previous meeting, action log and attendance register	TB (03/19) 024	Chair
		To approve the minutes of the meeting held on 7 th February 2019 as a true/accurate record of discussions, and update on actions from previous meetings	TB (03/19) 025	Chair
MATTERS FOR INFORMATION				
13:15	19.	Any other business	Verbal	Chair
	20.	Details of next meeting: Public Trust Board meeting will be held on Thursday, 4th April 2019, 09:30-13:15 in the Conference Room, Education Centre at Sandwell General Hospital		