

<b>DIGITAL MAJOR PROJECTS AUTHORITY</b>	
Date of meeting:	25 <sup>th</sup> January 2019
Attendees:	<b>Marie Perry, Mike Hoare, Richard Samuda, Toby Lewis, Martin Sadler, Raffaella Goodby, Kam Dhami,</b> Nicola Taylor and Katie Gray (by invitation)
Apologies:	Rachel Barlow, Siten Roy, Amanda Geary
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> <li>Confirmation that Unity Go Live will not proceed in March or April</li> </ul>
Positive highlights of note:	<ul style="list-style-type: none"> <li>Approaching 100 days without network outage</li> <li>Expectation that all hardware and software will have suitable maintenance coverage by end of March 2019</li> </ul>
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> <li>Contract status of HSCN replacement for N3 consistent with April 2019 replacement</li> <li>Recruitment and retention and training plan significantly behind schedule</li> </ul>
Matters presented for information or noting:	<ul style="list-style-type: none"> <li>Reconciliation of prior DMA actions</li> <li>Delivery of 11 milestones of technical turnaround</li> </ul>
Decisions made:	<ul style="list-style-type: none"> <li>Escalate to CEO leadership technical readiness workstream for Unity from 28-1-19</li> </ul>
Actions agreed:	<ul style="list-style-type: none"> <li>Committed to action tracker</li> <li>Unity Go Live criteria to be circulated to DMPA by 11-2 for consideration by email</li> </ul>

**Marie Perry**

**Chair of Digital Major Projects Authority**

*For the meeting of the Trust Board scheduled for 7<sup>th</sup> February 2019*