

## TRUST BOARD – PUBLIC SESSION AGENDA

**Venue:** Anne Gibson Board Room, City Hospital, Dudley Road,  
Birmingham, B18 7QH

**Date:** 7<sup>th</sup> February, 0930h – 1315h

**Members:**

Mr R Samuda (RS) Chair  
 Ms O Dutton (OD) Vice Chair  
 Mr M Hoare (MH) Non-Executive Director  
 Mr H Kang (HK) Non-Executive Director  
 Ms M Perry (MP) Non-Executive Director  
 Cllr W Zaffar (WZ) Non-Executive Director  
 Prof K Thomas (KT) Non-Executive Director  
 Mr M Laverty (ML) Assoc. Non-Executive Director  
 Mr T Lewis (TL) Chief Executive  
 Dr D Carruthers (DC) Medical Director  
 Mrs P Gardner (PG) Chief Nurse  
 Ms R Barlow (RB) Chief Operating Officer  
 Ms D McLannahan (DM) Acting Director of Finance  
 Mrs R Goodby (RG) Director of People & OD  
 Miss K Dhami (KD) Director of Governance

**In attendance:**

Mrs C Rickards (CR) Trust Convenor  
 Mrs R Wilkin (RW) Director of Communications  
 Mr D Baker (DB) Director of Partnerships & Innovation

Time	Item	Title	Reference Number	Lead
0930h	1.	<b>Welcome, Apologies and Declarations of Interest</b> <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i> <b>Apologies:</b>	Verbal	Chair
0935h	2.	<b>Patient Story</b>	Presentation	PG
0950h	3.	<b>Questions from Members of the Public</b>	Verbal	Chair
0955h	4.	<b>Chair's Opening Comments</b>	Verbal	Chair
<b>UPDATES FROM THE BOARD COMMITTEES</b>				
1000h	5a	(a) receive the update from the <b>Digital Major Projects Authority</b> meeting held on 25 <sup>th</sup> January 2019	TB (02/19) 001	MP
		(b) receive the minutes from the <b>Digital Major Projects Authority</b> meeting held on 14 <sup>th</sup> December 2018	TB (02/19) 002	MP
1005h	5b	(a) receive the update from the <b>Finance and Investment Committee</b> held on 25 <sup>th</sup> January 2019	TB (02/19) 003	RS
		(b) receive the minutes from the <b>Finance and Investment Committee</b> held on 21 <sup>st</sup> December 2018	TB (02/19) 004	RS
1010h	5c	(a) receive the update from the <b>Quality and Safety Committee</b> held on 25 <sup>th</sup> January 2019	TB (02/19) 005	OD
		(b) receive the minutes from the <b>Quality and Safety Committee</b> held on 21 <sup>st</sup> December 2018	TB (02/19) 006	OD

Time	Item	Title	Reference Number	Lead
<b>MATTERS FOR APPROVAL OR DISCUSSION</b>				
	6.	(a) Receive the update from the Remuneration Committee held on 25 <sup>th</sup> January 2019	TB (02/19) 007	HK
1030h	7.	<b>Chief Executive's Summary on Organisation Wide Issues</b>	TB (02/19) 008	TL
1045h	8.	<b>Monthly Risk Register Report</b>	TB (02/19) 009	KD
1055h	9.	<b>CQC Improvement Plan: Amber rated actions</b>	TB (02/19) 010	KD
1105h	10.	<b>Integrated Quality and Performance Report</b>	TB (02/19) 011	TL
1115h	11.	<b>Never Event Investigation Report</b>	TB (02/19) 012	DC
1125h	12.	<b>Brexit</b>	TB (02/19) 013	TL
1130h	13.	<b>BREAK</b>		
1140h	14.	<b>Well led Update</b>	TB (02/19) 014	KD
1150h	15.	<b>Freedom to Speak Up: self-review</b>	TB (02/19) 015	KD
1200h	16.	<b>NHSI Workforce Safeguards – Trust Assessment</b>	TB (02/19) 016 <i>To follow</i>	RG
1210h	17.	<b>7 day service Board assurance</b>	TB (02/19) 017	RB
1220h	18.	<b>Pay and workforce plan 2019/20</b>	TB (02/19) 018 <i>To follow</i>	RG
1235h	19.	a. <b>Underlying deficit bridge to 2022</b>	TB (02/19) 019	DMc
		b. <b>Financial Performance: P09</b>		
1245h	20.	<b>weLearn: creating a learning focused organisation</b>	TB (02/19) 020	KD
<b>UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS</b>				
1305h	21.	<b>Minutes of the previous meeting, action log and attendance register</b> To approve the minutes of the meeting held on 3 <sup>rd</sup> January 2019 as a true/accurate record of discussions, and update on actions from previous meetings	TB (02/19) 021 TB (02/19) 022	Chair Chair
<b>MATTERS FOR INFORMATION</b>				
	22.	<b>Any other business</b>	Verbal	Chair
1315h	23.	<b>Details of next meeting:</b> Public Trust Board meeting will be held on <b>Thursday 7<sup>th</sup> March 2019, 09:30h-13:15h</b> at the Black Country Living Museum, Dudley		