

TRUST BOARD – PUBLIC SESSION AGENDA

Venue: Training Room 2, Rowley Regis Hospital, Moor Lane,
Rowley Regis B65 8DA

Date: 3rd January 2019, 0930h – 1330h

Members:

Mr R Samuda (RSM) Chair
 Ms O Dutton (OD) Vice Chair
 Mr M Hoare (MH) Non-Executive Director
 Mr H Kang (HK) Non-Executive Director
 Ms M Perry (MP) Non-Executive Director
 Cllr W Zaffar (WZ) Non-Executive Director
 Prof K Thomas (KT) Non-Executive Director
 Mr T Lewis (TL) Chief Executive
 Dr D Carruthers (DC) Medical Director
 Mrs P Gardner (PG) Chief Nurse
 Ms R Barlow (RB) Chief Operating Officer
 Ms D McLannahan (DM) Acting Director of Finance
 Mrs R Goodby (RG) Director of People & OD
 Miss K Dhani (KD) Director of Governance

In attendance:

Mrs C Rickards (CR) Trust Convenor
 Mrs R Wilkin (RW) Director of Communications
 Mr D Baker (DB) Director of Partnerships & Innovation
 Miss C Dooley (CD) Head of Corporate Governance

Board support:

Ms S Pooley (SP) Interim Executive Assistant

Time	Item	Title	Reference Number	Lead
0930h	1.	Welcome, Apologies and Declarations of Interest <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i> Apologies:	Verbal	Chair
0935h	2.	Patient Story	Presentation	PG
0950h	3.	Questions from Members of the Public	Verbal	Chair
0955h	4.	Chair's Opening Comments	Verbal	Chair
UPDATES FROM THE BOARD COMMITTEES				
1000h	5a	(a) receive the update from the Estates Major Projects Authority meeting held on 7 th December 2018	TB (01/19) 001	RS
		(b) receive the minutes from the Estates Major Projects Authority meeting held on 26 th October 2018	TB (01/19) 002	RS
1005h	5b	(a) receive the update from the Audit and Risk Management Committee meeting held on 12 th December 2018	TB (01/19) 003	MP
		(b) receive the minutes from the Audit and Risk Management Committee meeting held on 17 th October 2018	TB (01/19) 004	MP
1010h	5c	(a) receive the update from the People and OD Committee meeting held on 17 th December 2018	TB (01/19) 005	HK
		(b) receive the minutes from the People and OD Committee meeting held on 2 nd October 2018	TB (01/19) 006	HK

Time	Item	Title	Reference Number	Lead
1015h	5d	(c) receive the update from the Digital Major Projects Authority meeting held on 14 th December 2018	TB (01/19) 007	MP
		(d) receive the minutes from the Digital Major Projects Authority meeting held on 23 rd November 2018	TB (01/19) 008	MP
1020h	5e	(a) receive the update from the Quality and Safety Committee held on 21 st December 2018	TB (01/19) 009	OD
		(b) receive the minutes from the Quality and Safety Committee held on 30 th November 2018	TB (01/19) 010	OD
1025	5f	(a) receive the update from the Finance and Investment Committee held on 21 st December 2018	TB (01/19) 011	RS
		(b) receive the minutes from the Finance and Investment Committee held on 30 th November 2018	TB (01/19) 012	RS
MATTERS FOR APPROVAL OR DISCUSSION				
1030h	6.	Chief Executive's Summary on Organisation Wide Issues	TB (01/19) 013	TL
1045h	7.	Integrated Quality and Performance Report	TB (01/19) 014	TL
	7.1	Financial Performance: P08, 2018-19	TB (01/19) 015	DMc
1100h	8.	Monthly Risk Register Report	TB (01/19) 016	KD
1110h	9.	BREAK		
1120h	10.	Directorate Level First Draft Budget Book 2019-20	TB (01/19) 017	DMc
1135h	11.	Non-Pay Expenditure Reduction Plan 2019-20	TB (01/19) 018	DMc
1150h	12.	Agency use reduction plan for 2019-20	TB (01/19) 019	RG
1205h	13.	Waiting list scale estimate for March 2019, June 2019 & March 2020	TB (01/19) 020	RB
1220h	14.	CQC Improvement Plan	TB (01/19) 021	KD
1235h	15.	Unity Go-live Criteria and Countdown	TB (01/19) 022	TL
1250h	16.	Well led Update	TB (01/19) 023	KD
1305h	17.	Annual Equality Report	TB (01/19) 024	RG
1315h	18.	Never Event Investigation Report	TB (01/19) 025 <i>To follow</i>	DC
UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS				
1325h	19.	Minutes of the previous meeting and action log To approve the minutes of the meeting held on 6 th December 2018 as a true/accurate record of discussions, and update on actions from previous meetings	TB (01/19) 026 TB (01/19) 027	Chair Chair
MATTERS FOR INFORMATION				
	20.	Any other business	Verbal	Chair
	21.	Details of next meeting: Public Trust Board meeting will be held on Thursday 7 th February 2019, 09:30h-13:15h in the Anne Gibson Boardroom, City Hospital		