

<b>DIGITAL MAJOR PROJECTS AUTHORITY</b>	
Date of meeting:	14 <sup>th</sup> December 2018
Attendees:	<b>Marie Perry, Mike Hoare, Richard Samuda, Toby Lewis, Rachel Barlow, Martin Sadler, Raffaella Goodby, Siten Roy</b>
Apologies:	Nicola Taylor, Amanda Geary
Key points of discussion relevant to the Board:	<ul style="list-style-type: none"> <li>• Milestones and metrics for infrastructure turnaround</li> <li>• Countdown to Unity</li> </ul>
Positive highlights of note:	<ul style="list-style-type: none"> <li>• Ostensibly improved stability to Trustwide systems since October</li> <li>• Active engagement with NHS Digital to ensure expertise needed</li> </ul>
Matters of concern or key risks to escalate to the Board:	<ul style="list-style-type: none"> <li>• Uncertain progress with resolving the N3 connection in March</li> <li>• Slow progress resolving basic training arrangements for Unity</li> </ul>
Matters presented for information or noting:	<ul style="list-style-type: none"> <li>• None</li> </ul>
Decisions made:	<ul style="list-style-type: none"> <li>• Next meeting to consider application by application support plans</li> </ul>
Actions agreed:	<ul style="list-style-type: none"> <li>• Review of go-live criteria to be consideration at next Board</li> <li>• Martin Sadler to review actions from November meeting</li> </ul>

**Marie Perry**

**Chair of Digital Major Projects Authority**

*For the meeting of the Trust Board scheduled for 3<sup>rd</sup> January 2019*