

ESTATE MAJOR PROJECTS COMMITTEE UPDATE	
Date of meeting	21 st September 2018
Attendees	Mr Richard Samuda, Mr Harjinder Kang, Mr Toby Lewis, Ms Dinah McLannahan, Mr Alan Kenny and Ms Clare Dooley
Apologies	-
Key points of discussion relevant to the Board	<p>Project Team Capacity and Capability: An analysis had been undertaken on capacity and capability of the Trust team to lead delivery of the Midland Met construction. Five key external (previously Carillion) leadership staff have been secured and other skills gaps have been identified. Following discussion the paper will be progressed and updated and presented to the Private Trust Board in October 2018 for consideration and approval.</p> <p>Hard FM Programme to Decision: Options have been identified and are being considered, once the Midland Met Project Team are satisfied with all elements (scope), including bandwidth and life-cycle costs this will be provided to the committee for consideration. The detailed information to enable a decision will require a full assessment of suppliers/companies and assurance on affordability costs (by the various suppliers) will be undertaken by the Chief Executive, Interim Director of Finance and Director of Estates and New Hospital.</p> <p>Replacement Construction Contractor – the replacement construction contractor paper was reviewed/discussed (process and timescales). With minor amendments agreed, the paper will be provided to the October Private Trust Board.</p>
Positive highlights of note	Strategic BAF: EMPA mitigation actions are on track to meet deadlines set out and will be reported to the next EMPA meeting.
Matters of concern or key risks to escalate to the Board	OBC Preparation and Approval: The process (provided by DH) was agreed and a delegation model will be required/provided to the October Private Trust Board meeting for consideration and approval.
Matters presented for information or noting	City Site Phasing: programmes of work required prior to Midland Met opening were provided, a detailed summary (including methodology used to make assessment on statutory and essential works), will be set out clearly, with timescales for approval at the next EMPA meeting.
Decisions made	None

Richard Samuda

Chair of the Estate Major Projects Authority

For the meeting of the Trust Board scheduled for 4th October 2018