

TRUST BOARD – PUBLIC SESSION AGENDA

Venue: Anne Gibson Boardroom, City Hospital

Date: 4th October 2018, 0930h – 1315h

Members:

Mr R Samuda (RSM) Chair
 Ms O Dutton (OD) Vice Chair
 Mr M Hoare (MH) Non-Executive Director
 Mr H Kang (HK) Non-Executive Director
 Ms M Perry (MP) Non-Executive Director
 Cllr W Zaffar (WZ) Non-Executive Director
 Prof K Thomas (KT) Non-Executive Director
 Mr T Lewis (TL) Chief Executive
 Dr D Carruthers (DC) Medical Director
 Mrs P Gardner (PG) Chief Nurse
 Ms R Barlow (RB) Chief Operating Officer
 Ms D McLannahan (DM) Acting Director of Finance
 Mrs R Goodby (RG) Director of People & OD
 Miss K Dhani (KD) Director of Governance

In attendance:

Mrs C Rickards (CR) Trust Convenor
 Mrs R Wilkin (RW) Director of Communications
 Mr D Baker (DB) Director of Partnerships & Innovation
 Miss C Dooley (CD) Head of Corporate Governance
 Mr L Kennedy (LK) Deputy Chief Operating Officer

Board support

Mrs S Cattermole (SC) Executive Assistant

Time	Item	Title	Reference Number	Lead
0930h	1.	Welcome, Apologies and Declarations of Interest <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i> Apologies: Rachel Barlow	Verbal	Chair
0935h	2.	Patient Story	Presentation	PG
0950h	3.	Questions from Members of the Public	Verbal	Chair
0955h	4.	Chair's Opening Comments	Verbal	Chair
UPDATES FROM THE BOARD COMMITTEES				
1000h	5a	(a) receive the update from the Charitable Funds Committee meeting held on 13 th September 2018	TB (10/18) 001	WZ
		(b) receive the minutes from the Charitable Funds Committee meeting held on 13 th May 2018	TB (10/18) 002	WZ
1005h	5b	(a) receive the update from the Public Health, Community Development and Equality Committee meeting held on 13 th September 2018	TB (10/18) 003	KT
		(b) receive the minutes from the Public Health, Community Development and Equality Committee meeting held on 1 st June 2018	TB (10/18) 004	KT
1010h	5c	(c) receive the update from the Estate Major Projects Authority meeting held on 21 st September 2018	TB (10/18) 005	RS
		(d) receive the minutes from the Major Projects Authority meeting held on 24 th August 2018	TB (10/18) 006	RS

Time	Item	Title	Reference Number	Lead
1015h	5d	(a) receive the update from the Quality and Safety Committee held on 28 th September 2018	TB (10/18) 007	OD
		(b) receive the minutes from the Quality and Safety Committee held on 31 st August 2018	TB (10/18) 008	OD
1020h	5e	(a) receive the update from the Finance and Investment Committee held on 28 th September 2018	TB (10/18) 009	MH
		(b) receive the minutes from the Finance and Investment Committee held on 31 st August 2018	TB (10/18) 010	MH
	5f	(a) received the update from the People and OD Committee held on 2 nd October 2018	TB (10/18) 023	HK
		(b) receive the minutes from the People and OD Committee held on 25 th June 2018	TB (10/18) 024	HK
MATTERS FOR APPROVAL OR DISCUSSION				
1030h	6.	Chief Executive's Summary on Organisation Wide Issues	TB (10/18) 011	TL
1045h	7.	Integrated Quality and Performance Report	TB (10/18) 012	TL
	7.1	Financial Performance: Month 5 Report	TB (10/18) 013	DM
1100h	8.	Monthly Risk Register Report	TB (10/18) 014	KD
1110h		BREAK		
1120h	9.	CQC Well-Led Self Review	TB (10/18) 015	KD
1135h	10.	IT Infrastructure Delivery Update	TB (10/18) 016	TL
1145h	11.	weconnect – Steps to Organising a Programme of Work	TB (10/18) 017	TL
1205h	12.	Winter Readiness and Plan	TB (10/18) 018	LK
1215h	13.	Acute Care Sustainability 2019	TB (10/18) 019	TL
1230h	14	2019/20 Investment Decisions	TB (10/18) 020 <i>to follow</i>	DMc
UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS				
1255h	15.	Minutes of the previous meeting and action log To approve the minutes of the meeting held on 6 th September 2018 as a true/accurate record of discussions, and update on actions from previous meetings	TB (10/18) 021 TB (10/18) 022	Chair Chair
	15.1	Living Wage Accreditation: Suppliers Assurance	Verbal	RG
	15.2	Patient Handover / Staff Exit SOP & Implementation	Verbal	LK
MATTERS FOR INFORMATION				
1315h	16.	Any other business	Verbal	Chair
	17.	Details of next meeting: Public Trust Board meeting will be held on Thursday 1st November in the Main Room, Aston Business School Building, Aston University, Aston Triangle, Birmingham B4 7ET		