

TRUST BOARD – PUBLIC SESSION AGENDA

Venue: Rowley Regis Hospital
Moor Lane, Rowley Regis, B65 8DA

Date: Thursday 3rd May 2018, 0930h – 1315h

Members:

Mr R Samuda (RSM) Chair
 Ms O Dutton (OD) Vice Chair
 Mr M Hoare (MH) Non-Executive Director
 Mr H Kang (HK) Non-Executive Director
 Ms M Perry (MP) Non-Executive Director
 Cllr W Zaffar (WZ) Non-Executive Director
 Prof K Thomas (KT) Non-Executive Director
 Mr T Lewis (TL) Chief Executive
 Dr D Carruthers (DC) Medical Director
 Mrs P Gardner (EN) Chief Nurse
 Ms R Barlow (RB) Chief Operating Officer
 Mr T Waite (TW) Director of Finance
 Mrs R Goodby (RG) Director of People & OD
 Miss K Dhani (KD) Director of Governance

In attendance:

Mrs C Rickards (CR) Trust Convenor
 Mrs R Wilkin (RW) Director of Communications
 Mr M Reynolds (MR) Chief Informatics Officer
 Mr D Baker (DB) Director of Partnership and Innovation
 Miss C Dooley (CD) Head of Corporate Governance

Board support

Ms R Fuller (RF) Executive Assistant

Time	Item	Title	Reference Number	Lead
0930h	1.	Welcome, apologies and declarations of interest <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting.</i> Apologies: Cllr Zaffar	Verbal	Chair
0935h	2.	Patient Story	Presentation	PG
0950h	3.	Questions from members of the public	Verbal	Chair
0955h	4.	Chair's opening comments	Verbal	Chair
UPDATES FROM THE BOARD COMMITTEES				
1000h	5a	To: (a) receive the update from the Major Projects Authority meeting held on 20 th April 2018	TB (05/18) 001	RS
		(b) receive the minutes from Major Projects Authority meeting held on 23 rd March 2018	TB (05/18) 002	RS
1010h	5c	To: (a) receive the update from the Quality and Safety Committee held on 27 th April 2018	TB (05/18) 003	OD
		(b) receive the minutes from the Quality and Safety Committee held on 23 rd March 2018	TB (05/18) 004	OD
1020h	5d	To: a) receive the update from the Finance and Investment Committee held on 27 th April 2018	TB (05/18) 005 <i>to follow</i>	MH
		b) receive the minutes from the Finance and Investment Committee held on 23 rd March 2018	TB (05/18) 006	MH

Time	Item	Title	Reference Number	Lead
MATTERS FOR APPROVAL OR DISCUSSION				
1030h	6.	Chief Executive's Summary on Organisation Wide Issues	TB (05/18) 007	TL
1045h	7.	Trust Risk Register	TB (05/18) 008	KD
1055h	8.	Unity Countdown to August and December 2018	TB (05/18) 009	TL
1110h	BREAK			
1120h	9.	CQC Improvement Plan Closeout	TB (05/18) 010	KD
1130h	10.	Maternity Summit – Improvement Actions Update	TB (05/18) 011	PG
1145h	11.	Amenable Mortality and Learning from Deaths Trajectory	TB (05/18) 012	DC
	11.1	Sepsis Report	TB (05/18) 013	DC
1200h	12.	Responding and Learning from Serious Incidents	TB (05/18) 014	KD
1210h	13.	Financial Plan 2018-20	TB (05/18) 015	TW
1220h	14.	Bed Base Risk Mitigations / Closing Unfunded Beds	TB (05/18) 016	RB
1230h	15.	Reducing Sickness Absence and Improving Well Being	TB (05/18) 017	RG
1240h	16.	Integrated Quality & Performance Report	TB (05/18) 018	TL
1245h	16.1	Persistent Reds	TB (05/18) 019	TL
1250h	16.2	Financial Performance – P12 2017/18	TB (05/18) 020	TW
UPDATE ON ACTIONS ARISING FROM PREVIOUS MEETINGS				
1255h	17.	Minutes of the previous meeting and action log To approve the minutes of the meeting held on 5 th April 2018 as a true/accurate record of discussions, and update on actions from previous meetings	TB (05/18) 021 TB (05/18) 022	Chair Chair
	18.	Matters Arising	Verbal	Chair
MATTERS FOR INFORMATION				
1305h	19.	Q4 Complaints Report	TB (05/18) 023	KD
	20.	Trust Board Declarations	TB (05/18) 024	KD
	21.	General Data Protection Regulation (GDPR): Trust Preparedness	TB (05/18) 025	KD
1315h	22.	Application of Trust Seal	TB (05/18) 026	KD
	23.	Any other business	Verbal	Chair
	24.	Details of next meeting: The public Trust Board meeting will be held on Thursday, 7th June 2018 at 09:30h in the Anne Gibson Boardroom, City Hospital. Annual General Meeting: Thursday, 21st June 2018, 18.00-20.00, the Conference Room, Education Centre, Sandwell General Hospital		