

**Sandwell and West Birmingham Hospitals NHS Trust**  
**Midland Metropolitan Hospital Project**  
**Outline Business Case**

**Glossary of Terms**

<b>A&amp;E</b>	Accident & Emergency
<b>AAP</b>	Area Action Plan
<b>AEDET</b>	Achieving Excellence Design Evaluation Toolkit
<b>AHP</b>	Allied Health Professional
<b>APSAB</b>	A Public Sector Average Building
<b>BAPM</b>	British Association of Perinatal Medicine
<b>BCC</b>	Birmingham City Council
<b>BEN PCT</b>	Birmingham East and North Primary Care Trust
<b>BMEC</b>	Birmingham & Midland Eye Centre
<b>BREEAM</b>	Building Research Establishment Environmental Assessment Method
<b>BSMHFT</b>	Birmingham & Solihull Mental Health Foundation Trust
<b>BTC</b>	Birmingham Treatment Centre
<b>CAB</b>	Choose and Book
<b>CABE</b>	Commission for Architecture and the Built Environment
<b>CCU</b>	Coronary Care Unit
<b>CDA</b>	Clinical Data Archive
<b>CF</b>	Conventional Finance
<b>CfH</b>	Connecting for Health
<b>CIP</b>	Cost Improvement Programme
<b>CNST</b>	Clinical Negligence Scheme for Trusts
<b>CPO</b>	Compulsory Purchase Order
<b>CT</b>	Computerised Tomography

<b>DCAG</b>	Departmental Cost Allowance Guidance
<b>DH</b>	Department of Health
<b>DRP</b>	Design Review Panel
<b>EAC</b>	Equivalent Annual Cost
<b>EBITDA</b>	Earnings before interest, tax, depreciation and amortisation
<b>EHR</b>	Electronic Health Record
<b>EIA</b>	Equality Impact Assessment
<b>ENT</b>	Ear Nose & Throat
<b>EPR</b>	Electronic Patient Record
<b>ERIC</b>	Estates Return Information Collection
<b>ESR</b>	Electronic Staff Record
<b>eTP</b>	Electronic transfer of prescriptions
<b>FBC</b>	Full Business Case
<b>FM</b>	Facilities Management
<b>FRS 5</b>	Financial Reporting Standards 5
<b>FT</b>	Foundation Trust
<b>GDP</b>	Gross Domestic Product
<b>GEM</b>	Generic Economic Model
<b>GI</b>	Gastrointestinal
<b>GP</b>	General Practitioner
<b>GPSoC</b>	GP systems of choice
<b>GPwSI</b>	GP with Special Interest

<b>HBN</b>	Health Building Note
<b>HMRA</b>	Housing Market Renewal Area
<b>HMT</b>	Her Majesty's Treasury
<b>HoB</b>	Heart of Birmingham
<b>HoBtPCT</b>	Heart of Birmingham teaching Primary Care Trust
<b>HR</b>	Human Resources
<b>HRG</b>	Healthcare Resource Group
<b>HSJ</b>	Health Service Journal
<b>HSMR</b>	Hospital Standards Mortality Rate
<b>I&amp;E</b>	Income and Expenditure
<b>IBP</b>	Integrated Business Plan
<b>IfH</b>	Investing for Health
<b>IFRIC</b>	International Financial Reporting Interpretations Committee
<b>IFRS</b>	International Finance Reporting Standards
<b>IM&amp;T</b>	Information Management & Technology
<b>IP</b>	Indifference Point
<b>IRR</b>	Internal Rate of Return
<b>IT</b>	Information Technology
<b>ITFB</b>	Invitation to Submit Final Bids
<b>ITPD</b>	Invitation to Participate in a Competitive Dialogue
<b>IWL</b>	Improving Working Lives
<b>JCNC</b>	Joint Consultation and Negotiation Committee

<b>KSF</b>	NHS Knowledge & Skills Framework
<b>LDF</b>	Local Development Framework
<b>LDP</b>	Local Development Plan
<b>LHE</b>	Local Health Economy
<b>LIFT</b>	Local Improvement Finance Trust
<b>LRC</b>	Lorenzo Regional Care
<b>LTFM</b>	Long Term Financial Model
<b>LZC</b>	Low/Zero Carbon Energy Technology
<b>MES</b>	Managed Equipment Service
<b>MFF</b>	Market Forces Factor
<b>MiPS</b>	Median Index Public Sector Building
<b>MoI</b>	Memorandum of Information
<b>MP</b>	Member of Parliament
<b>MRI</b>	Magnetic Resonance Imaging
<b>MRSA</b>	Methicillin-resistant Staphylococcus Aureus
<b>NEAT</b>	NHS Environmental Assessment Tool
<b>NHS</b>	National Health Service
<b>NPC</b>	Net Present Cost
<b>NPfIT</b>	National Programme for Information Technology
<b>NSF</b>	National Services Framework
<b>NVQ</b>	National Vocational Qualification
<b>OBC</b>	Outline Business Case

<b>OBDCs</b>	Occupied Bed Days
<b>OFSTED</b>	Office for Standards in Education
<b>OGC</b>	Office of Government Commerce
<b>OJEU</b>	Official Journal of the European Union
<b>ONS</b>	Office for National Statistics
<b>OOH</b>	Out of Hospital
<b>OPA</b>	Outline Planning Application
<b>PACS</b>	Picture Archiving & Communications System
<b>PAS</b>	Patient Administration System
<b>PAU</b>	Paediatric Assessment Unit
<b>PbR</b>	Payment by Results
<b>PCT</b>	Primary Care Trust
<b>PDC</b>	Public Dividend Capital
<b>PEAT</b>	Patient Environment Action Team
<b>PEST</b>	Political, Economic, Social, Technological
<b>PFI</b>	Private Finance Initiative
<b>PFU</b>	Private Finance Unit
<b>PPE</b>	Post Project Evaluation
<b>PPI</b>	Patient and Public Involvement
<b>PPM</b>	Practice Placement Management
<b>PQQ</b>	Pre Qualification Questionnaire
<b>PPDDs</b>	Planning Policy and Design Documents

<b>PROMs</b>	Patient Reported Outcome Measures
<b>PSC</b>	Public Sector Comparator
<b>PUK</b>	Partnerships UK
<b>QS</b>	Quantity Surveyor
<b>RAB</b>	Resource Accounting & Budgetting
<b>RoE</b>	Retention of Employment
<b>RPA</b>	Risk Potential Assessment
<b>SHA</b>	Strategic Health Authority
<b>SMBC</b>	Sandwell Metropolitan Borough Council
<b>SMHSCT</b>	Sandwell Mental Health NHS & Social Care Trust
<b>SMOCS</b>	Strategic Model of Care Steering Groups
<b>SOC</b>	Strategic Outline Case
<b>SPCT</b>	Sandwell Primary Care Trust
<b>SRO</b>	Senior Responsible Owner
<b>SSDP</b>	Strategic Service Development Plans
<b>SWBH NHST</b>	Sandwell and West Birmingham Hospitals NHS Trust
<b>SWMNN</b>	South West Midlands Newborn Network
<b>SWOT</b>	Strengths, Weaknesses, Opportunities and Threats
<b>TTO</b>	To Take Out
<b>TUPE</b>	Transfer of Undertakings (Protection of Employment) Regulations
<b>UP</b>	Unitary Payment
<b>VAT</b>	Value Added Tax

<b>VfM</b>	Value for Money
<b>VoIP</b>	Voice over IP technology
<b>VOP</b>	Variation of Price
<b>WFP</b>	Workforce Planning
<b>WTE</b>	Whole Time Equivalent