

## Gift Aid FAQs

### What is gift aid?

If you pay tax on your income in the UK, the government enables charities to reclaim the basic rate of tax on donations you make. It is at no extra cost to you and all that's required is for you to complete a form called a gift aid declaration.

### Am I eligible?

You are eligible to make a gift aid declaration if you pay income or capital gains tax in the UK. You must pay more tax in the financial year than the value of gift aid on all of the donations you make. This includes donations made to other charities. So, if you make donations totalling £100 in the year April 2014-April 2015, £25 will be reclaimed in gift aid. Consequently, you will need to have paid more than £25 in tax during that year.

### How will I know if I pay UK income or capital gains tax?

You pay income or capital gains tax if:

- Income Tax is taken from your wages or salary before you receive your pay
- you pay tax after filling in a self-assessment form each year
- you have any taxable savings (in a Building Society, for instance), or a pension plan, or investment income
- you have paid any Capital Gains Tax, on the sale of a property or some shares, for example.

Inheritance Tax, Council Tax and VAT do not count as Income or Capital Gains Tax.

### How do I make a gift aid declaration?

You can make a gift aid declaration by filling out a gift aid declaration form or by ticking the gift aid box on our donation forms and envelopes.

### What does a gift aid declaration commit me to?

There's no commitment from you. Signing a gift aid declaration simply means that we can reclaim an extra 25p for every £1 you donate.

### What if I'm a pensioner?

You may still be eligible for gift aid. If you pay tax on a private pension plan, savings account or capital gains tax on shares or property we will be able to claim gift aid on your behalf.

### I don't pay tax but my partner does. Can you still reclaim gift aid on my donations?

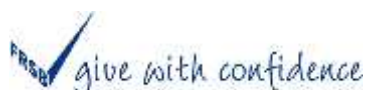
Yes, please contact us so we can update our records to include your partner as the gift aid will need to be claimed on their behalf.

### Will gift aid cost me anything?

No, gift aid won't cost you a penny. It's simply a way to help charities make your donation go further.

### I have already made a gift aid declaration to another charity. Do I still need to make a declaration?

Although you may have made a gift aid declaration when you donated another charity, it only applies to the organisation receiving the gift. As a result, we do require you to make a gift aid declaration that is specifically for the SWBH Charity.



**I've already made a gift aid declaration to SWBH Charity, do I need to do another?**

No. For your convenience our declarations are worded in way that means you allow us to claim gift aid on the donation being made, previous donations from the past four years and all future donations.

**What if I make my donations via CAF (Charities Aid Foundation)?**

We cannot claim gift aid on donations that are made via CAF as the tax has already been reclaimed on your behalf. However, please get in touch to complete a gift aid declaration that can cover any non CAF donations you may make.

**What if I buy raffle tickets?**

Raffle tickets are not treated as donations and as a result we cannot claim gift aid on these payments.

**What should I do if my tax situation changes and I've made a gift aid declaration?**

Please get in contact with us and we'll update our records to reflect your current circumstances.

**Can gift aid be applied to events sponsorship?**

Yes, you can usually apply gift aid to events sponsorship. If you are being sponsored or are sponsoring someone, it is possible to gift aid eligible contributions. Please ensure the sponsor's title, full name, home address and postcode are included on sponsor form otherwise we cannot claim the gift aid.

**How long does my declaration last?**

Your declaration will last as long as you are eligible for gift aid.

**Who will have access to this information about me?**

Only the SWBH Charity and HM Revenue and Customs. We will not share your information with anyone else.

**Who can I contact for more information or to request a form?**

You can get in touch with the SWBH Charity fundraising team in the following ways:

Write to:

The Fundraising Department  
SWBH Charity  
D29 Corporate Suite  
City Hospital  
Dudley Road  
Birmingham  
B18 7QH

Email: [Swbh.fundraising@nhs.net](mailto:Swbh.fundraising@nhs.net)

Call: 0121 507 5196

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