

AGENDA

Trust Board – Public Session

Venue Boardroom, Sandwell Hospital

Date 15 December 2011; 1530h - 1730h

Members

Mr R Trotman (RT) [Chair]
 Dr S Sahota (SS)
 Mrs G Hunjan (GH)
 Prof D Alderson (DA)
 Mrs O Dutton (OD)
 Mr P Gayle (PG)
 Mr J Adler (JA)
 Mr D O'Donoghue (DO'D)
 Mr R White (RW)
 Miss R Barlow (RB)
 Miss R Overfield (RO)
 Mr M Sharon (MS)

In Attendance

Mr G Seager (GS)
 Miss K Dhami (KD)
 Mrs J Kinghorn (JK)
 Mrs C Rickards (CR)
 Mrs C Powney (CP) [Sandwell LINKs]

Secretariat

Mr S Grainger-Payne (SGP) [Secretariat]

Item	Title	Reference Number	Lead
1	Apologies	Verbal	SGP
2	Declaration of interests <i>To declare any interests members may have in connection with the agenda and any further interests acquired since the previous meeting</i>	Verbal	All
3	Minutes of the previous meeting <i>To approve the minutes of the meeting held on 24 November 2011 as true and accurate records of discussions</i>	SWBTB (11/11) 242	Chair
4	Update on actions arising from previous meetings	SWBTB (11/11) 242 (a)	Chair
5	Chair's opening comments	Verbal	Chair
6	Questions from members of the public	Verbal	Public
FOR APPROVAL			
7	Estates strategy annual review	SWBTB (12/11) 252 SWBTB (12/11) 252 (a)	GS

MATTERS FOR INFORMATION/NOTING

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8	Safety, Quality and Governance		
8.1	Progress with Care Quality Commission (CQC) report action plans	SWBTB (12/11) 249 SWBTB (12/11) 249 (a) SWBTB (12/11) 249 (b)	RO
8.2	Fire safety annual report	SWBTB (12/11) 244 SWBTB (12/11) 244 (a)	GS
8.3	Update on complaints handling	Hard copy paper	KD
9	Performance Management		
9.1	Monthly finance report	SWBTB (12/11) 261 SWBTB (12/11) 261 (a)	RW
9.2	Update from the Finance and Performance Management Committee meeting held on 15 December 2011	Verbal	RT
9.3	Monthly performance monitoring report	SWBTB (12/11) 247 SWBTB (12/11) 247 (a)	RW
9.4	NHS Performance Framework/FT Compliance monitoring report	SWBTB (12/11) 258 SWBTB (12/11) 258 (a)	RW
9.5	Summary of the Operating Framework 2012/13	SWBTB (12/11) 254 SWBTB (12/11) 254 (a) SWBTB (12/11) 254 (b)	MS
10	Strategy and Development		
10.1	'Right Care, Right Here' programme: progress report including update on decommissioning	SWBTB (12/11) 246 SWBTB (12/11) 246 (a)	MS
10.2	Clinical services reconfiguration update	SWBTB (12/11) 245 SWBTB (12/11) 245 (a)	MS
10.3	Foundation Trust application programme		
▶	Programme Director's report	SWBTB (12/11) 250 SWBTB (12/11) 250 (a)	MS
▶	Minutes of the FT Programme Board held on 24 November 2011	SWBFT (11/11) 081	MS
10.4	Update on the Communications and Engagement strategy	SWBTB (12/11) 259 SWBTB (12/11) 259 (a)	JK
10.5	Midland Metropolitan Hospital project: Programme Director's report	Verbal	GS
11	Operational Matters		
11.1	Update on 'Listening into Action'	SWBTB (12/11) 253 SWBTB (12/11) 253 (a)	JA
12	Update from the meeting of the Audit Committee held on 1 December 2011	Verbal	GH

13	Update from the meeting of the Charitable Funds Committee held on 1 December 2011	Verbal	SS
14	Any other business	Verbal	All
15	Schedule of meetings - 2012	SWBTB (12/11) 255	
16	Details of next meeting <i>The next public Trust Board will be held on 26 January 2012 at 1530h in the Anne Gibson Boardroom, City Hospital</i>		